



COMMUNITY GRANT PROGRAM

Call for Proposals

As part of its ongoing mission to make Columbia more beautiful for residents and visitors alike, Columbia Green has established a Community Grant Program. Through it, Columbia Green awards grants to community groups, non-profit organizations, and the City of Columbia. Neighborhood Associations and Garden Clubs should apply for a grant through our Neighborhood Beautification Grant Program.

Community Grant Detail:

Past Award Amounts:	From \$500 to \$10,000
Proposal Due Date:	No deadline
Eligible Organizations:	Community groups, non-profit organizations and the City of Columbia
Eligible Projects:	Landscaping/beautification of common areas, other public areas, entryways, and recreational areas in the Columbia metropolitan area.
Eligible Costs:	Grant funds are to be used solely to purchase plants and soil amendments.
Ineligible Costs:	Irrigation materials, installation, repair; Hardscape materials, installation, repair; Labor to install plant material. Grantee is responsible for all approvals, permits, easements, tap and meter fees that may apply.
Matching Funds:	Not required, but highly encouraged. Matching funds can cover the cost of labor, soil amendments, irrigation, fountains, landscape planning, etc. Sources of matching funds could include neighborhood association funds, private contributions or other grants.

Proposal Specifications:

Please submit your proposal with the following information:

- The grant amount you are requesting. If the grant awarded is less than you have requested, Columbia Green will still award the grant if you proceed with your project.
- A description of the area and the location of the proposed beautification project.
- The proposed landscape/beautification plan, including dimensions of the project area(s), the plants to be installed and by what entity.
- Photographs of the site(s) to be beautified.
- A description of how the project will be sustained, including irrigation and/or xeriscaping plans and maintenance plans.

Proposal Evaluation

Proposals will be evaluated by representatives of Columbia Green. We will take into consideration the expected benefit to the project area, the attractiveness of the proposed planting, expected sustainability of the plants by proposed maintenance and irrigation (or xeriscaping), and availability of any matching funds.

Winning grantees will be notified as soon as awarded by Columbia Green.

Post Award Grant Administration

- Grants are cost reimbursable. Grant recipients must purchase materials and supplies with their own funds, and then request reimbursement upon completion of the project. Receipts for all purchases must be submitted with the request for reimbursement.
- Substitutions made at the time of installation will be reimbursed only if they are horticulturally and aesthetically appropriate and as suitable as or better than what was originally specified, as determined by Columbia Green.
- Representatives of Columbia Green will visit the project site(s) upon receiving a request for reimbursement to verify the project's completion.
- A reimbursement check will be issued upon verification.
- At the discretion of Columbia Green, a small sign may be placed on the property indicating Columbia Green sponsorship.

Contact Information

Proposals should be submitted to the following address:

Community Grant Program
Columbia Green
P.O. Box 50191
Columbia, SC 29250

Grants given to organizations are made possible by generous donations and contributions. We appreciate your interest and commitment in helping beautify our capital city and encourage you to visit Columbia Green's website, www.columbiagreen.org to learn more about our organization and its grants, tours, other special programs and how you can join us. If you have any questions or concerns, please contact Columbia Green at 254-7595 or through www.columbiagreen.org